

****Kindly complete this form and submit by 30th September,2020***

WE HEREBY REGISTER THE FOLLOWING COMPANY AS AN EXHIBITOR:

| | |
|--|----------|
| Company name: | |
| Physical Address: | City: |
| Postal address: | Country: |
| Telephone (incl. country and area code): | |
| Personal email: | Website: |
| Name of Representative: <input type="checkbox"/> Mr. <input type="checkbox"/> Ms. | |

INVOICE ADDRESS (IF DIFFERENT FROM THE ABOVE):

| | |
|--|----------|
| Company name: | |
| Physical Address: | City: |
| Postal address: | Country: |
| Telephone (incl. country and area code): | |
| Personal email: | Website: |
| Name of Representative: <input type="checkbox"/> Mr. <input type="checkbox"/> Ms. | |

| |
|---------------------------|
| Product or service range: |
|---------------------------|

DETAILS OF EXHIBITION BOOTH:

| Selection | Booth Type | Early bird rate (Euro) | Normal rate (Euro) |
|--------------------------|-----------------------------------|------------------------|--------------------|
| <input type="checkbox"/> | Virtual booth | 375.00 | 600.00 |
| <input type="checkbox"/> | Physical booth (6m ²) | 500.00 | 800.00 |

***Physical booths are inclusive of a virtual booth at no extra cost.
 Early bird rate valid until 30th August,2020***

All prices are exclusive of VAT. Applicable levies and taxes will be added

Upon conclusion of this contract, kindly submit the following information for use in the event marketing material:

- High-resolution version of your company logo.
- A company profile no longer than 150 words.
- A 30-second high-resolution promotional video of your company
- A downloadable marketing material of your company and or a softcopy presentation about your company

educataGhana 2020

Ghana's International Education Exhibition & Idea Factory
19th to 20th October, 2020
www.educataghana.com



CATALOGUE ADVERTS

| | |
|--------------------------|-------------------------------|
| <input type="checkbox"/> | Centre spread at EUR 520 |
| <input type="checkbox"/> | Back cover at EUR 500 |
| <input type="checkbox"/> | Front cover inside at EUR 400 |
| <input type="checkbox"/> | Back cover inside at EUR 350 |
| <input type="checkbox"/> | A5 full page at EUR 250 |
| <input type="checkbox"/> | A5 half page at EUR 150 |

SPONSORSHIP

SILVER SPONSORSHIP at EUR 3000

| |
|---|
| Your logo in the event catalogue with title "Silver Sponsor" |
| Permission to place one (1) roll-up banner in the registration area (designed and produced by yourself) |
| One complimentary 6m ² exhibition booth |

GOLD SPONSORSHIP at EUR 5000

| |
|---|
| Your logo in the event catalogue with title "Gold Sponsor" |
| One full page advert in the event catalogue |
| Permission to place one (1) roll-up banner in the registration area (designed and produced by yourself) |
| One complimentary 9m ² exhibition booth |

PLATINUM SPONSORSHIP at EUR 8000

| |
|--|
| Your logo in the event catalogue with title "Platinum Sponsor" |
| One full page advert in the event catalogue |
| Permission to place two (2) roll-up banners in the registration area (designed and produced by yourself) |
| Permission to distribute promotional material in the registration area |
| One complimentary 12m ² exhibition booth |

* All prices are exclusive of VAT. Applicable levies and taxes will be added

Place / date

Company Stamp

Legally Binding Signature

APPROVED BY:

Place / date

DR. MICHAEL BLANK
The Delegate, Delegation of German
Industry & Commerce in Ghana (AHK Ghana)

Legally Binding Signature

Place / date

JOAN OBLOKUTEYE
2nd Signatory, Delegation of German
Industry & Commerce in Ghana (AHK Ghana)

Legally Binding Signature

GENERAL CONDITIONS OF PARTICIPATION

1.0 General

- 1.1 By signing this form, you understand and consent that the organisers can store, use and share your data with event partners to send you information about educataGhana 2020 and other services thereafter.
- 1.2 These Conditions of Participation form part of your contract with us and apply only to the educataGhana.
- 1.3 By registration with us, you are deemed to have accepted these Conditions of Participation on behalf of yourself and anyone else covered by your registration.
- 1.4 You agree to house and grounds rules in force at the exhibition venue and virtual platform.
- 1.5 These Conditions of Participation may be modified or changed, but only by a written document signed by one of our managers.

2.0 Registration

- 2.1 Registration will only be accepted as a request for booth allocation at the educataGhana if the enclosed form is completed in full received by us, and it is not binding until it has been accepted.
- 2.2 Requests for particular locations, which will be considered as far as possible, do not constitute preconditions of participation.
- 2.3 No guarantee is given in respect of the presence of competitors.
- 2.4 Registration alone does not constitute acceptance by us.

3.0 Acceptance

- 3.1 No legal right to acceptance of registration exists.
- 3.1 Where you do not abide by the terms and conditions on the invoice submitted to you or have contravened these conditions your registration can be declined by us.
- 3.1 In the case of overbooking the right of selection is reserved by us.
- 3.1 Acceptance of your registration is confirmed by our counter-signing of this form and acceptance is non-transferable.
- 3.1 Counter-signing of this form by us constitutes conclusion of an exhibition agreement between us.
- 3.1 We may withdraw acceptance if it was given on the basis of fraud and misrepresentation of information from you.

4.0 Allocation of booth and change of booth location

- 4.1 Space or location will be allocated on a first come first serve basis.

- 4.2 Upon the giving of reasons, we may, if circumstances should so dictate, allocate a location other than the one stated in the acceptance or alter the size of the stand by a maximum of 15 %

5.0 Terms of payment

- 5.1 On acceptance, you will be required to pay 100% of the full participation fee per the term of the quotation or invoice.
- 5.2 Payment shall be made by remitting the invoice amount quoted on the quotation or invoice by referencing the quotation or invoice number and stating educataGhana.
- 5.3 Fees, taxes, charges and exceptional circumstances charge are payable in the currency stated on the invoice.
- 5.4 Any complaints on fees must be made in writing immediately on receipt of the request for payment to us.
- 5.5 Any objections raised after seven (7) days shall not be considered by us.
- 5.6 The invoices for products and services ordered in addition to space or location are payable on the date given on the invoice.
- 5.7 In the case of delayed payment by you and also for space not fully paid by you, we shall be entitled to allocate the assigned space and dispose of it at our discretion.

6.0 Co-exhibitors and joint stands

- 6.1 You shall have no right to assign your rights and duties under the Agreement without the prior written consent of us.
- 6.2 You are not permitted to make available all or parts of the stand allocated to you to a third party either in return for payment or free of charge.
- 6.3 We may authorise large joint stands of exhibitors, provided that they can be incorporated into an appropriate subdivision of the exhibition.
- 6.4 All regulations apply to each party. If a stand is allocated to two or more firms jointly, each firm is jointly and severally liable.
- 6.5 Firms exhibiting on a joint basis should name a joint representative in their registration.

7.0 Modifications of participation

- 7.1 You shall be liable for all modifications such as changes to stand and change of invoicing address.
- 7.2 Modifications are only possible after acceptance by us.
- 7.3 You shall not be entitled to any modifications Six weeks prior to the exhibition.

8.0 Cancellation or non-participation

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- 8.1 After acceptance no cancellation or reduction of the area of the stand on the part of the exhibitor shall be permitted.
- 8.2 Participation fees are non-refundable, we will provide you with a credit for the non-refundable fees for a space or location for yourself at the next organised educataGhana.

9.0 Liability and insurance

- 9.1 You shall insure the goods and property exhibited at educataGhana against all risks in connection with transportation, setting-up and dismantling and during the exhibition, in particular against damage, theft etc.
- 9.2 You shall be liable to compensate us for any damage caused by you to the exhibition space rented, stand material, electricity, water and sewage systems or any other property of ours.
- 9.3 We shall not accept any liability for loss of or damage to the goods and property exhibited or other valuables which belong to you, your representative or persons employed by or invited by you, including loss or damage due to water, fire, explosion, whirlwinds, lightning, flooding or other instances of force majeure, damage or injuries inflicted on you, your representatives and other persons employed by you or invited by you, irrespective of the cause of such injuries or damage.
- 9.4 In particular, we accept no liability for damage to exhibition goods or their removal in cases in which use was made of the decorating department.
- 9.5 You explicitly release us and firms acting on our behalf from any rights of recourse whatsoever on the part of third parties.
- 9.6 No right to claim damages exists.

10.0 Indemnity

- 10.1 You agree to indemnify us from any loss or liability which may arise from the breach of the Agreement or the negligence in the performance of the Agreement.

11.0 Circular letters

- 11.1 You will be informed by us in circular letters of details concerning the preparations and running of the educataGhana.
- 11.2 We do not accept any liability for any consequences of disregarding these circular letters.

12.0 Reserved rights

- 12.1 In exceptional circumstances beyond our control we have the right to postpone the educataGhana, to curtail or prolong it, to close it for certain periods, to close it completely or in part, or to cancel it.
- 12.2 In such justified exceptional circumstances, as in all cases of force majeure, you do not have any right to withdraw or adjust the participation charges, nor do you have any right to claim damages.
- 12.3 Should the exhibition not take place for the reasons stated above, you may be called upon to pay up to 25 % of the participation charge to cover general costs.

13.0 Limitation period

- 13.1 All claims from you against us shall lapse after a six-month period.
- 13.2 The limitation period begins to run from the end of the month in which the final day of the educataGhana falls.

14.0 Miscellaneous

- 14.1 Additional agreements, special permissions or other kinds of arrangements require our written consent.
- 14.2 Place of performance and venue in respect of all obligations of both parties is Accra.
- 14.3 If any provision of the Agreement is or becomes illegal, invalid or unenforceable in accordance with its terms, other provisions that are self-sustaining and capable of separate enforcement with regard to the invalid provisions shall continue to be valid and enforceable.
- 14.4 This Agreement shall be construed and interpreted in accordance with the laws of the Republic of Ghana. The parties shall endeavour to settle any disputes and misunderstandings which may arise in connection with the Agreement amicably.